

VIRTUAL PROGRAM REGISTRATION

STEP 1 - BROWSING PROGRAMS

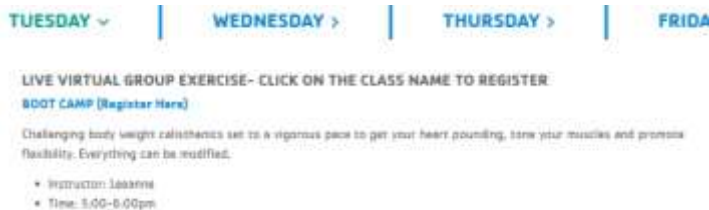
To Browse ALL available programs at The Gateway Family YMCA, click the REGISTER button on the top of our website www.tgfymca.org



OR - OPTIONAL REGISTRATION FROM THE VIRTUAL GROUP EXERCISE SCHEDULE

The Virtual Group Exercise Schedule is listed on our website at www.tgfymca.org/virtual-wellness

Click on the name of the program to register directly from our schedule:

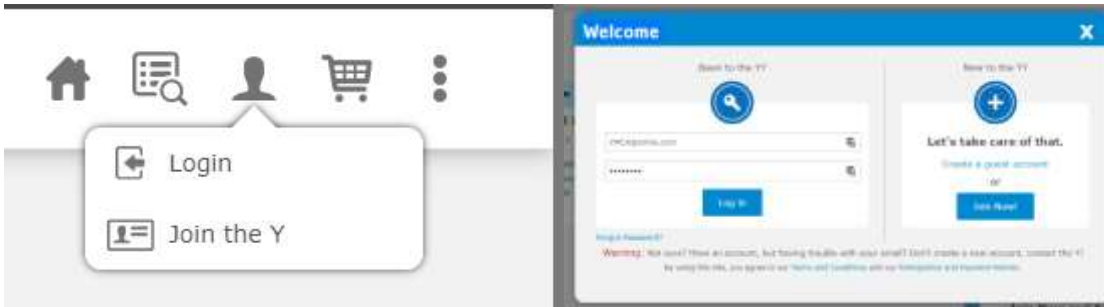


This will bring you to the Program Registration page – and directly to the program

STEP 2 - LOGIN TO YOUR YMCA ACCOUNT

We STRONGLY RECOMMEND You Login before browsing. This will allow you to view your appropriate Full Member Prices on programs.

Click on the Person icon (Top Right) and choose Login



If you do not know your password, please use the **Forgot Password?** Link on the bottom left.

Please Note: If you have been to our YMCA, you already have an account using the email you provided. Please do not create another account. If you did not provide an email, please reach out to your branch.

STEP 3 - PROGRAM SEARCH OPTIONS



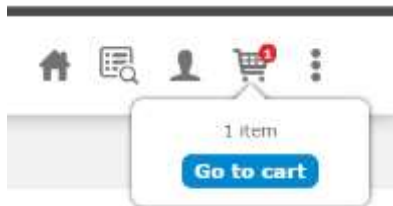
If you wish to view **JUST VIRTUAL** programs, click the Virtual Fitness & Wellness Option under Healthy Living and choose your Virtual category. Or, you can Browse Programs by Category (left), Search Classes or use a Filter (top).

STEP 4 - REGISTER FOR A PROGRAM

Click Add (on Right) to add this program to your cart.



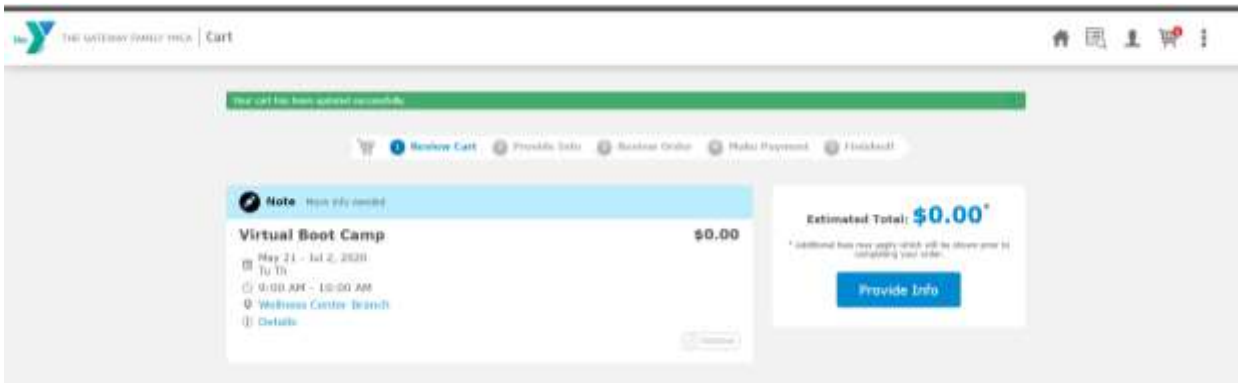
You will now see a Red (1) in your cart, you can click Go To Cart if you are ready to register. Or, you may continue to browse our programs to add more.



PLEASE NOTE: If you were not already logged into your account, you will be prompted to PROVIDE INFO and Login

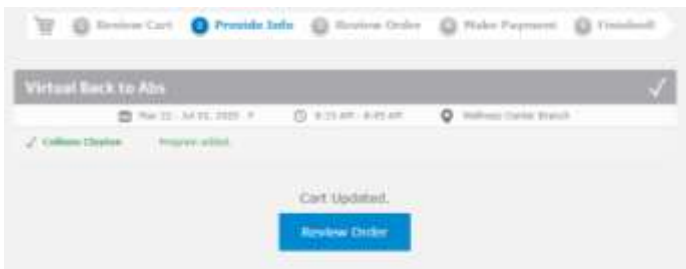
Full Member Pricing will NOT show until you are logged in.

Choose **Provide Info** to select which member of your family will be registering



Check off the Correct Member Name and click **CONTINUE**

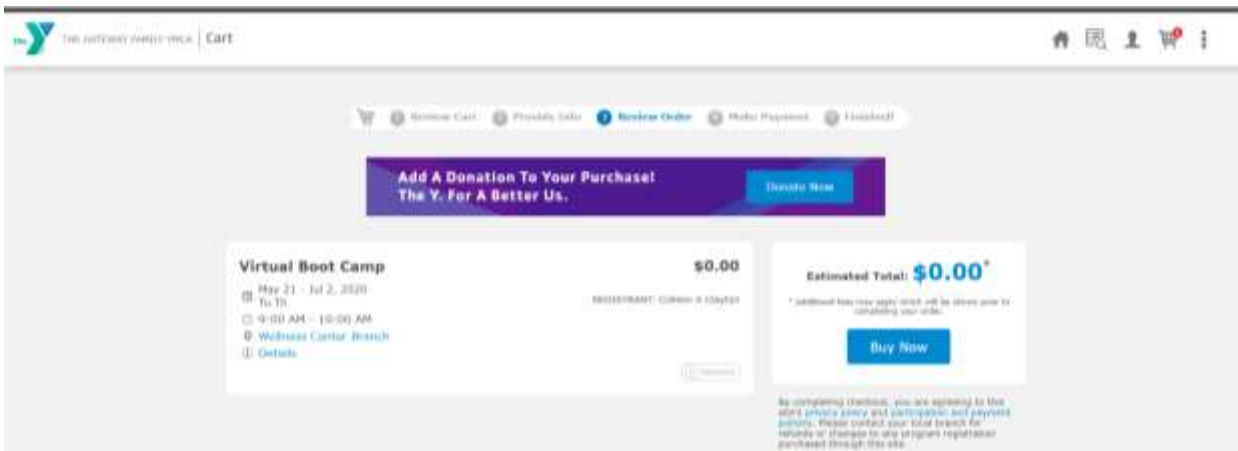
You will receive on screen confirmation and need to click **Review Order:**



STEP 5 – CHECK OUT - SHOPPING CART

Within your cart, you will Click **BUY NOW** to complete your registration.

Please note: Even free programs require you to complete your purchase.



RECEIPT AND ZOOM INFORMATION

In addition to your normal receipt, you will ALSO receive an email with your Virtual Program Zoom link and program information. Please save this receipt to ensure you can join the class.

Please Note: If you have any questions while in Program Registration, there is a HELP option on top right (Hover over the three dots)